

## **Llanbedr Hall Association**

### **Safeguarding Policy: in relation to Children and Vulnerable Adults**

#### **Policy Statement**

##### **Introduction**

The Llanbedr Hall Association want children and vulnerable adults to enjoy their involvement with the Village Hall in the same way that all other users can enjoy the facilities available.

This policy is aimed at the committee of the charity, employees of the village hall, village hall hirers and users including volunteers and leaders of any organisations or groups using the Hall.

**Through this Policy we aim to** adopt the highest possible standards and take all reasonable steps in relation to the safety and welfare of children and vulnerable adults who come into contact with the Village Hall and the activities that take place within it.

In order to ensure that no child or vulnerable adults ever comes to harm, while on Llanbedr Hall Premises, this Policy is designed to ensure that Hall users must agree to follow and implement these Safeguarding Guidelines and, by doing so, ensure that all reasonable steps are taken to make sure that all necessary and statutory safeguarding procedures are in place.

The Llanbedr Hall Association expects users to apply this policy to all of their work with children and young people under the age of 18 years or where vulnerable adults are involved.

Under the terms and conditions of booking [see paragraph 18 of the Booking Conditions] where the hirer is providing formal, organised and/or commercial activities for children and/or vulnerable adults, the hirer must ensure that they comply will all provisions and relevant legislation in relation to safeguarding as well as all other Health and Safety precautions. [As laid out in the Health and Safety Policy document.]

Only fit and proper persons, who have passed through the appropriate safeguarding checks, should have access to children and/or vulnerable adults. The Hirer shall provide the Llanbedr Hall Association with a copy of their Child Protection Policy and proof that all relevant legislation and safeguarding checks are in place, in relation to the type of activity or event planned.

Where Hirers are providing informal activities for children [for example birthday party celebrations] the parents and/or carers of children invited, should ensure that they are satisfied with the arrangements in relation to safeguarding,

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supervision and the provision of any outside bodies or agencies that are being used as part of the entertainment.

No children or vulnerable adults should be left on any part of the premises without proper supervision from an appropriate and responsible adult.

Any incident that relates to the safeguarding of children and/or vulnerable adults should be reported to the appropriate authorities in line with the relevant legislation and statutory guidelines and should also be reported immediately to any member of the Llanbedr Hall Association Committee.

### **Review**

This Safeguarding Policy will be reviewed by the Hall Association annually at the first Committee Meeting following the Annual General Meeting. This will ensure that any newly elected Committee Members can become familiar with the contents of this policy.